

Selectmen's Minutes
Teachers' Lounge, Essex Elementary School

May 2, 2011

Present: Chairman A. Raymond Randall, Jr., Selectman Jeffrey D. Jones, Selectman Lisa J. O'Donnell, Town Administrator Brendhan Zubricki, and Selectmen's Assistant Pamela J. Witham

Also Present: Town Counsel Gregg Corbo, Town Counsel John Goldrosen, Finance Committee Chair Jeff Soulard, Police Chief Peter G. Silva, and Town Moderator Rolf Madsen.

Chairman Randall called the meeting to order at 6:30 p.m. in the Teachers' Lounge at the Essex Elementary School on Story Street and announced that the meeting was being recorded and that the Board would hear Public Comment. No one offered any comment.

A motion was made, seconded, and unanimously voted to approve and sign the weekly warrant in the amount of \$117,489.14.

A motion was made, seconded, and unanimously voted to approve and sign the minutes for the April 25th, 2011, Selectmen's Open Meeting I & II and the April 25th, 2011, Selectmen's Executive Session I & II.

Upon consideration of a ***recommendation from Action, Inc.***, a motion was made, seconded, and unanimously voted to appoint Courtney Lane to the Action Board of Directors for a 3-year term.

The Selectmen reviewed a ***recommendation from Police Chief Peter G. Silva*** and a motion was made, seconded, and unanimously voted to appoint Thomas Berube, Jr. to part-time Assistant Harbormaster. The Selectmen signed both appointment cards.

A motion was made, seconded, and unanimously voted to authorize the Chairman's signature on the application forms and cover letters to MassDOT requesting parade permits for the Memorial Day Parade on Monday, May 30th, 2011, and for the Firemen's Sunday Parade on June 12th, 2011.

Mr. Zubricki reviewed a ***letter from an anonymous person*** that was sent to the Selectmen's Office, the Board of Health, and Dave Ferris of the Department of

Environmental Protection regarding alleged Title 5 violations of several properties at Conomo Point. Mr. Zubricki has spoken to Mr. Ferris regarding the letter and Mr. Ferris said that the Town is obligated to investigate each complaint via the Board of Health and Plumbing Inspector. The Board of Health will be sending letters to all of the properties mentioned in the letter, once the investigation has been completed and corrective action is agreed upon by the DEP, as necessary.

A motion was made, seconded, and unanimously voted to approve the following requests for licenses:

One-Day Wine and Malt License:

- Scott McIsaac, Professional Pour, LLC, for use on Sunday, May 22, 2011, between the hours of 3:30 p.m. and 8:30 p.m. within the confines of the Essex Conference & Retreat Center at 1 Conomo Point Drive.

Commercial Clamming License Renewal:

- Paul Ross

A motion was made, seconded, and unanimously voted to approve all three enterprise budgets for FY12.

After a short discussion, a motion was made, seconded and unanimously voted to re-open the application period for the Deputy Shellfish Constable vacancy. The new application deadline will be June 1, 2011.

Town Counsel Corbo said that a two-thirds vote is necessary to have an article reconsidered at Town Meeting and that an article may only be reconsidered once at a meeting. A meeting that is continued to another day is still considered the same meeting.

Chief Silva and Town Moderator Madsen left the meeting.

The Selectmen were reminded that the next regular Board of Selectmen's meeting will be in the T.O.H.P. Burnham Library on Monday, May 16, 2011, starting at 7:00 p.m.

The Essex Lions Club program honoring High School Seniors who attended Essex Elementary School will take place on Wednesday, May 18, 2011 at 7:00 p.m. at the American Legion Post in Manchester. Selectman Jones will attend the ceremony.

Mr. Zubricki reviewed each of the motions and alternate motions for the Annual Town Meeting, as well as the proposed rearrangement of the presentation order of the motions. Attorney Goldrosen will stay through the presentation of Article 1 to offer assistance with zoning questions.

At 7:30 p.m., a motion was made, seconded, and unanimously voted to adjourn to the Annual Town Meeting in the gymnasium.

Documents used during this meeting include:

Recommendation from Action, Inc.

Recommendation from Police Chief Peter G. Silva

Letter from an Anonymous Person

Prepared by: _____
Pamela J. Witham

Attested by: _____
Lisa J. O'Donnell